

eVA Module	Transaction/ Data Element	Status	Converting (Y/N)	Comments
Ariba/eMall	NEEDS REQUESTS/ EFORMS	Draft and Processed (Final)	N	All draft and processed (final) eForms will not be converted.
Ariba/eMall	Requisition	Composing (Drafts and those that had been denied or withdrawn)	N	Composing requisitions must be submitted before the cutover date which begins at 5pm on October 26th
Ariba/eMall	Requisition	Submitted (Open)	N	Requisitions that are not fully approved before the conversion date will not be converted. Recommend entities set a cut-off date for new requisitions before the cutover weekend to allow for approval of any in process requisitions.
Ariba/eMall	Requisition	Ordered, Canceled, Receiving, Received	Y	Transactions, and their attachments, in this condition will be converted if the last modified date of the transaction falls within the last two calendar years.
Ariba/eMall	Purchase Order	Ordered, Canceled, Receiving, Received	Y	Transactions, and their attachments, in this condition will be converted if the last modified date of the transaction falls within the last two calendar years.
Ariba/eMall	Receipts	Composing (Draft)	N	The create receipt action in the new platform will generate a receipt for any receiving needs. Moving composing receipts from existing eVA is not necessary.
Ariba/eMall	Receipts	Submitted (InProgress)	N	The create receipt action in the new platform will generate a receipt for any receiving needs. Moving submitted receipts from existing eVA is not necessary.
Ariba	Receipts	Approved (Final)	Y	Transactions, and their attachments, in this condition will be converted if the last modified date of the transaction falls within the last two calendar years.

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Quick Quote	Quick Quote Request	Composing (Draft)	N	Entities are advised to submit, evaluate, and award any outstanding Quick Quote Requests 15 days before the cutover date which begins at 5pm on October 26th.
Quick Quote	Quick Quote (including Responses)	Issued (Open)	N	Entities are advised to submit, evaluate, and award any outstanding Quick Quote Requests 15 days before the cutover date which begins at 5pm on October 26th.
Quick Quote	Quick Quote (including Responses)	Closed – No Award Decision Yet	N	Entities are advised to submit, evaluate, and award any outstanding Quick Quote Requests 15 days before the cutover date which begins at 5pm on October 26th.
Quick Quote	Quick Quote (including Responses)	Bids opened, No award, Awarded (Ariba/eMall Requisition generated), Contact buyer	N	Transactions in this condition will not be converted. Awarded Quick Quote Requests with generated Ariba/eMall Requisitions will have the resulting Ariba/eMall Requisition and Purchase Order. Requisitions and Purchase Orders will be converted following the guidelines listed above.
Quick Quote	Quick Quote Request	Canceled	N	Canceled Quick Quote requests will not be converted.

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Sourcing and Contracting	Solicitation	Composing (Draft)	N	Entities are advised to submit any outstanding solicitations 30 days before the cutover date which begins at 5pm on October 26th.
Sourcing and Contracting	Solicitation	Open (for Bidding)	Y	Transactions, and their attachments, in this condition will be converted.  Electronic responses will be disabled on October 14th. All solicitations responses should be opened and solicitations evaluated and awarded prior to the cutover. If evaluation and award is not complete, download and save responses for entry and upload into the new platform after the cutover.
Sourcing and Contracting	Solicitation	Closed-No Decision yet	Y	Transactions, and their attachments, in this condition will be converted.  Electronic responses will be disabled on October 14th. All solicitations responses should be opened and solicitations evaluated and awarded prior to the cutover. If evaluation and award is not complete, download and save responses for entry and upload into the new platform after the cutover.
Sourcing and Contracting	Responses, Including Sealed and Entered Paper Responses	Submitted	N	Electronic responses will be disabled on October 14th. All solicitations responses should be opened and solicitations evaluated and awarded prior to the cutover. If evaluation and award is not complete, download and save responses for entry and upload into the new platform after the cutover.

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Sourcing and Contracting	Solicitation (Including EMG, SS, G2G)	Closed-Award Decision Made	N	Contracts created as the result of an awarded solicitation will be converted following the guidelines below. Requisitions and Purchase orders created as a result of an awarded solicitation will be converted based on the Ariba/eMall transaction guidelines above.
VBO Buyer	Solicitation	All statuses	N	No new solicitations may be created nor existing solicitations amended after December 1st. Public posting updates (bid tabulation, award/no award) are permitted. Entities are advised to complete ALL public posting updates to VBO Buyer prior to the cutover date which begins at 5pm on October 26th.
Sourcing and Contracting	Performance Evaluation (PE), Termination (TM), Renewal (RN), and Future Procurement (FP)	Processed	N	These documents will not be converted.
Sourcing and Contracting	Contract	Draft	N	Entities are advised to submit any outstanding contracts 30 days prior to the cutover date which begins at 5pm on October 26th.
Sourcing and Contracting	Contract	Active (termination date hasn't passed)	Y	All active contracts, and their attachments, will be converted.

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Sourcing and Contracting	Contract	Expired (termination date has passed)	N	Entities are advised to renew and/or update their contracts accordingly 30 days prior to the cutover date if applicable.
Sourcing and Contracting	Expenditure reporting - Payments to Prime Vendors	Processed	N	This data is available in the data warehouse and report and resource center.
Sourcing and Contracting	Subcontractor Payment Reporting	Processed	N	This data is available in the data warehouse and report and resource center.
Sourcing and Contracting	CONTRACTS-PERFORMANCE	Processed	N	This data is available in the data warehouse and report and resource center.
<b>SUPPLIER</b>				
all eVA	Supplier	Active (ie. taken action recently)	Y	Supplier records in this condition will be converted. Including any supplier attachments.
all eVA	Supplier	Active but have NOT taken any action in past year	Y	Supplier records in this condition will be converted. Including any supplier attachments.
all eVA	Supplier	Deactive (All non-active statuses, ie. Debarred, etc, with the exception of 'delete status')	Y	Supplier records in this condition will be converted. Including any supplier attachments. Supplier accounts set to 'delete' status will not be converted.
all eVA	Supplier	Ad'Hoc	Y	Purchase orders to non-registered vendors, and their attachments, will be converted.

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all eVA	Supplier	Pending Suppliers, awaiting W9 approval	N	Suppliers who are pending approval in eVA will not be converted and will need to register in the new system after the cutover date.
BUYER				
all eVA	Buyer	Active	Y	Buyer records in this condition will be converted.
all eVA	Buyer	Active but with multiple accounts tied to same email	Y	Buyer records in this condition will be converted.
all eVA	Buyer	Custodial accounts (account is active but buyer is not)	Y	Buyer records in this condition will be converted.
all eVA	Buyer	Deactive	Y	Buyer records in this condition will be converted.
REFERENCE DATA				
Buyer	Address	Active	Y	No additional updates or addtions after October 1st, 2022
Ariba/eMail	Chart of Accounts	Active	Y	No additional updates or addtions after October 1st, 2022

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Ariba/eMall	PCARD INFO	Active	Y	No additional updates or addtions after October 1st, 2022
Ariba/eMall	CATALOG	Active	N	Catalogs will be reloaded and not technically converted. No additional updates or additions after October 1st, 2022
Ariba/eMall	Ariba Workflow	Active	Y	No additional updates or additions after October 1st, 2022
Data Management	Field data, addresses, bulk load, workflow	n/a	Y	The ability for clients to manage their field data, addresses, bulkload, workflow and roles will be available for go live
User Management	Users	n/a	Y	The ability for clients to manage their users will be available for go live